

New Hampshire Statewide Assessment System: Read Aloud Protocol

1. When using a test reader, the assessment should be taken in a separate setting so as not to disturb the other students taking the assessment.
2. Read each question exactly as written in a clear voice.
3. Read in a neutral tone and maintain neutral facial expressions.
4. Avoid gesturing, head movements, verbal or non-verbal emphasis on words that have not been emphasized in the text of the assessment.
5. Do not discuss the text with the student. You may repeat the item or words verbatim as needed.
6. Do not paraphrase, interpret, define or translate any items or words.
7. Adjust your reading speed and volume as requested by the student.
8. Read the passage in its entirety as punctuated. Do not verbalize punctuation marks.
9. The reader may re-read any part of the passage that the student asks to be re-read as many times as requested.
10. When words are printed in boldface, italics, or capital letters, make sure the student knows it. Emphasis is appropriate when italics, underlining, or bold is used in the prompt or question. However, test readers should use caution as not to emphasize words not already emphasized in print.
11. Quotation marks should be verbalized as “quote” and “end quote” at the beginning and end of quoted material.
12. Read all text as punctuated.

Reading Aloud Protocols for the NH SAS Mathematics Assessment

1. Mathematical expressions must be read precisely.
2. Test readers must read mathematical expressions with technical accuracy.
3. Number and symbols should be read according to their common English usage.
4. Numbers greater than 99 should be read as individual numbers.
5. Abbreviations and acronyms should be read as full words.

Test readers should be an adult who is familiar to the student and who is typically responsible for providing this support.